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ABSTRACT

The Eighteenth Century Short Title Catalogue (ESTC) on compact disc provides access to nearly 300,000 printed materials from Britain and the British colonies from 1701 to 1800. The file contains a wide variety of materials (laws, almanacs, posters, catalogs, directories, verses, monographs, advertisements, and flyers) in all languages, and covers materials printed anywhere in the world in English. Compiled from the holdings of over 1,000 libraries, the ESTC also includes a printed listing of the locations of materials and contributing libraries. This guide identifies access points, and provides directions for searching the file. Sample search strategies are presented; the browse searching feature is described; sample records are displayed; and saving and downloading files are explained. (SLD)

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EIGHTEENTH CENTURY SHORT TITLE CATALOGUE ON CD-ROM

DESCRIPTION/SCOPE: The Eighteenth Century Short Title Catalogue on compact disc provides access to nearly 300,000 printed materials of Britain and British colonies from 1701 to 1800. The file contains a wide variety of materials--laws, almanacs, posters, catalogs, directories, single-sheet verses, monographs, advertisements, flyers, etc.--in all languages. In addition, it covers material printed anywhere in the world in the English language. Compiled from the holdings of over 1,000 national and international libraries, the ESTC also contains the locations of surviving materials so that researchers will be able to actually consult the materials listed in the file. A listing of contributing libraries and their symbols will be found in the accompanying paper guide to the disc.

ACCESS POINTS: Unlike more traditional CD-ROM indices (e.g., Humanities Index, MLA, etc.), the ESTC has no controlled vocabulary or established subject terms. Expressions, terms, concepts, phrases or keywords common to the eighteenth century serve as access points. Users search by limiting to various options:

kw = keyword
kwt = keyword in title
au = personal author
ac = corporate author
auc = keyword in corporate author
aa = author all (combining corporate and personal author)
ti = title phrase
cy = country of publication
pl = place of publication (e.g., London, Edinburgh)
iw = keyword in imprint
ia = imprint all
py = date of publication
ng = keyword in general notes
nr = keyword in reference
na = notes all
mi = microfilm details
ge = genre (categories of materials)
lib = library holding material (British)
lin = library holding material (North American)
lio = library holding material (other)
la = language of publication
ie = ESTC record number
cs = combine searches (e.g., CS=1 and CS=2)

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1805/1493

Articles (e.g., a, an, the) are excluded from the indices and cannot be searched as search terms.

**$** is used for truncation, so kw=bookbind$ would find bookbinder, bookbinders, bookbinding, etc.

SEARCHING THE FILE: Directions are indicated on the screens. The function or F keys are at the top of the keyboard. To search the file:

1. Select the ESTC file from the main menu by entering **1.**

2. Press the **enter** key again.

3. Select SEARCH from the menu bar at the top of the screen by pressing the **enter** key. This will call up the list of options.

4. Enter your options, then press the **enter** key. For example:

   au=swift, jonathan
   ti=dunciad

   Note: All lower case letters may be used.
   There is no space before and after the = sign.
   You can start all over by pressing the **Esc** key.

5. To view citations, press **enter** or the **F10** key. Records will automatically be displayed in alphabetical author/title order.
   To display by date enter **Shift-F10**.

6. Use the cursor arrow keys to move up and down the brief citations. To see the full or complete record, move the arrow key to the desired citation and press **enter**. This will highlight the citation. More than one record may be highlighted. Press **F10** to see the full citation. To move from one displayed record to another, enter **Shift +**.

7. To begin a new search, press **Esc** (escape), then **Esc** again. This will take you back to the main screen of options.

8. To print, press **F5**. Records can be printed in either the full or brief citation. To save records for downloading or later printing, press **F4**.

9. To quit the system, enter **Shift-F1**.

SEARCH SAMPLES: The following are sample search strategies that can be used in the ESTC file.

Find editions/copies of a particular work

ti=gulliver's travels
kwt=adventures and robinson and crusoe
au=swift, jonathan and kwt=tub

Find works by a specific author

au=pope, alexander
au=dennis, john

Note: The common or well-known names of writers are always used.

Find materials on a particular subject

kw=pox and cure
kw=deists
kwt=deists and reason
kwt=sentiment or sentimental
kwt=sentiment$
kwt=methodists or methodism

Note: kw (keyword) will find words anywhere in the ESTC record; kwt (keyword in title) will find words only in the title.

Find works by a corporate author

ac=university of oxford
ac=royal society and kwt=newton

Find ballads published in Edinburgh, Scotland

kwt=ballad$ and pl=edinburgh

Find materials on a well-known person

kwt=robert walpole

Find works published by a well-known individual or publishing agency or company

iw=edmund curll
iw=cambridge university
iw=benjamin franklin and pl=philadelphia

Find catalogs of books in the Dublin Library

kwt=catalogue and dublin library

Find which library has copies of The Tatler

ti=tatler

Find personal accounts of the plague

kwt=plague and account$

Find works by John Dennis on Alexander Pope

au=dennis, john and kwt=pope

or

kwt=dennis and pope

Find sermons on a particular topic

kwt=sermons or addresses or exhortations and evil

Find histories of executions

kwt=history or histories and executions

Find materials on the French Revolution published in 1798

kwt=french or france and revolution and py=1798

Find attacks upon Alexander Pope

kwt=attack$ and pope

or

kwt=attack or attacks and pope

Find works published in a specific language

au=johnson, samuel and la=french

Note: a full list of languages which appear in the ESTC records will be found in the back of the paper guide to the disc.

Find advertisements of works by Jonathan Swift

au=swift,jonathan and ge=a

Note: Genres or categories of materials are coded so that they can be easily retrieved. The codes are: advertisements (a), directories (d), almanacs (v), prospectuses (p), single-sheet verse (s).

Find works by Jonathan Swift in the Trinity College Library in Dublin

au=swift, jonathan and lib=dt

Note: Library codes are in the back of the paper guide to the disc.

Combine previous searches

cs=1 and cs=3
cs=4 and py=1765

BROWSE SEARCHING: The BROWSE mode allows the user to scan through occurrences of words in the indices in the databases. To select the Browse mode, move the left cursor arrow to Browse, then press **enter**. Use the up and down arrow keys to select the index--keyword, keyword in title, author, title, etc.--you wish to search. Enter your search terms, then press **enter**. This will call up a list of words included in the database:

KEYWORD	
SATIRARUM	1
SATIRE	2382
SATIRE'	5
SATIREN	2
SATIREREFERRING	1
SATIRES	217
SATIRES'	6
SATIRI	21
SATIRI-TRAGI-COMI-POETICK	1
SATIRIC	26
SATIRIC-EPISTLE	1

To select a term and its records, move the up/down arrow keys until they are adjacent, then press **enter**, which will highlight the record. More than one term may be selected; each line will be highlighted as it is selected. Use Del (delete) to de-select terms. To view the brief citations of the selected entries, press **F10**. To display the full records, press enter to highlight the ones you wish to view, then press **F10** to display.

DISPLAYED RECORDS: The ESTC on CD-Rom uses two modes of display: brief and full. Brief records contain the name of the author, the record number, the date, and the first 30 characters of the title:

```
Blackmore, Richard, d. 17      t174237 1723      A treatise upon the small-pox,
Blackmore, Richard, d. 17      t051665 1723      A treatise upon the small-pox,
Bracken, Henry, 1697-1764      n004472 1737      The midwife's companion
Cam, Joseph, d. 1743           t020982 1731      A dissertation on the pox;  in
Davis, Myles, 1662-1716?       t135535 1719?     [Athen britannic.  part 6] Ath
Doctor of Physick in Ipsw      t052987 1723      Important considerations tocuhi
                               t101679 1767      The family guide to health;
Holland, Richard, 1688-17      n010081 1728      Observation on the small pox;
Holland, Richard, 1688-17      t063069 1741      Observation on the small pox;
Holland, Richard, 1688-17      n041744 1746      Observation on the small pox;
Holland, Richard, 1688-17      t048235 1730      A short view of the nature and
Holland, Richard, 1688-17      t063068 1741      A short view of the nature and
Holland, Richard, 1688-17      t063044 1755      A short view of the nature and
```

The full or detailed record includes the full catalog record:

```
Blackmore, Sir, Richard, d. 1729 <---------- Author

A treatise upon the small-pox, in two parts.  Containing, I. An account of the nature and <--------- Title
several kinds of that disease, with the proper methods of cure.  II. A dissertation upon
the modern practice of inoculation.  By sir Richard Blackmore, Knt. - London:  printed for <----- Imprint
John Clark, 1723.                                                          (Publisher, Place and date)
        xxix,[1],7-114,[2]p.; 81/2 <---------- Pagination

        The final leaf completes the Contents.
        Microfilm. - Woodbridge, CT  :  Research Publications, Inc., 1986. - 1 <------ Microfilm Details
reel  ;  35mm. - The Eighteenth Century;  reel 2058, no. 60

Source:  British Isles - L:  T.399(1)
                                        117.k.20 (MS, note on title page gives date of
                                        publication as '2 January')
                                        1174.h.2(1)
British Isles (Verified) - O; Ob; OsjO; Owo
North America (Verified) - AU-M; CaQMMO; DLC; DNLM; NRU-M; TxU-STM <------------- Contributing Libraries
North America (Unverified) - IEN-M                                                 that hold copies of work


                                                                    t051665 <------- ESTC record
                                                                                     number
```

Note: Many of the items in the ESTC have been microfilmed as part of the series The Eighteenth Century published by Research Publications. The CSUF Library does not own this set but microfilm reels may be loaned from other libraries. When requesting items through inter-library loan, it is necessary to note the reel number.

BEST COPY AVAILABLE

SAVING/DOWNLOADING: The **F4** function key can be used to either save a string of search statements or to save a set of records to a disc. Up to 200 records may be saved to a separate file by selecting the records from the Brief Citation display and pressing F4. A window will appear on the screen, asking you to select Brief of Full Citation. If Full Citation is selected, the records will be saved in the Full Display format.

REFERENCE GUIDE:

Home	Move to the top of a list/beginning of a line/top of a record
End	Move to the bottom of a list/end of a line/bottom of a record
Esc	Abort a search/terminate selection/return to previous screen
Enter	Select item/highlight selected citation
+	Advance to the next screen
-	Return to the previous citation
F1	Call up help screens
Shift-F1	Quit the system
F2	Return to main screen
F3	Clear search workspace
F4	Save file
F5	Print
F10	View citations in search/browse mode
Cntl D	Delete all selected entries